



## Remuneration – Elected Members

### 1. RATIONALE:

Elected Members are required to be accountable and responsible for governance of the District and to ensure it is run in a viable and successful business like manner.

Elected Members are therefore remunerated for their time, expertise, and efforts.

### 2. PURPOSE:

To set out in general terms the remuneration and allowances payable to the Mayor, Councillors, Community Board members and non-elected members of Council committees and appointees to outside organisations.

### 3. GUIDELINES:

#### 3.1 Elected Members

3.1.1 In terms of clause 6 of Schedule 7 of the Local Government Act 2002 and the Remuneration Authority Act 1977, the Remuneration Authority sets the remuneration for all Elected Members of the Council and Community Boards.

A new determination is issued by the Remuneration Authority annually and takes effect on the 1st July.

3.1.2 The remuneration approved for South Wairarapa Council and Community Boards is as per the remuneration authority determination at the time.

Councillors appointed to Community Boards receive no additional remuneration.

Expenses

Actual and reasonable expenses and allowances as outlined in the Rules have been approved by the Remuneration Authority.

**Rules for Elected Members Expenses**

1. *Elected Members will be reimbursed for actual and reasonable expenses on production of Tax Invoices or receipts.*
2. *Vehicle mileage will be payable to all Elected Councillors, Community Board members and non-elected members of Council committees for travel to and from officially notified meetings and any other Council business that may be required and authorised by the Mayor and/or Chief Executive Officer.*
3. *The approved mileage rate shall be set by the Remuneration Authority.*

**3.2 Non-elected Members**

3.2.1 The Council has approved the payment of salaries and meeting fees to non-elected members of Council committees and appointees to outside organisations.

- Salaries  
All Council Committee Chairpersons Equivalent to  
Community  
Board Chair
- Meeting fees (Set by council as required)  
- Council committee members and appointments to outside organisations. The Chairpersons of Council committees do not receive meeting fees. \$162 per day

Expenses

Expenses and mileage may be claimed on the same basis as for Elected Members.

### **3.3 Resource Consents**

Fees payable to members of the Council's Hearings Committee are set by the Remuneration Authority (LGE Members Determination).

A hearing has the meaning as described in Clause 5 of the Remuneration Authority Determination 2017:

"In this determination, **hearing** means-

- (a) a hearing that is held by an ATA panel arising from-
  - (i) a resource consent application under subpart 2 of Part 2 of HASHA; or
  - (ii) a request for a plan change or for a variation to the proposed plan under subpart 3 of Part 2 of HASHA; or
- (b) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (c) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (c); or
- (e) a hearing of submissions as part of the process of the preparation of district or regional plan or regional policy statement; or
- (f) a hearing relating to a request for a change to a district or regional plan or policy statement (including one requested by the local authority or a board); or
- (g) a mediation hearing in the Environment Court as part of an appeal for a decision of a local authority; or
- (h) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA."

[Note: The Mayor as current Chair, does not receive any fees.]

### **3.4 District Licensing Committee**

Remuneration for Councillors acting as members of the District Licensing Committee (DLC) is determined by Section 195 of the Sale and Supply of Alcohol Act 2012. This includes entitlement to be reimbursed for actual and reasonable travelling and other expenses incurred in carrying out his or her office as a member.

### **3.5 Communication Allowance**

A communication allowance will be paid to the Mayor and Councillors at 100% of the maximum amount set under s13(3) of the Local Government Elected Members Communication Allowance determination. This will be pro-rated in election years.